

**Board Meeting Minutes
 NYOS Charter School, Inc.
 June 9, 2022**

Call to Order

1. Upon determining the presence of a quorum, Dr. David Molina called the meeting to order at 6:07 p.m.

| Name | Office | Present | Absent | Arrived Late | Departed Early |
|------------------------|---------------------------------------|---------|--------|--------------|----------------|
| David Molina, Ph.D. | Community Member & Chair | X | | | |
| Kari Honea, Esq. | Secondary Parent Member & Vice Chair | X | | | |
| Kim Cavett | Elementary Teacher Member & Secretary | | X | | |
| Joann Jordan | Community Member | X | | | |
| Nina Loehr | Elementary Parent Member | X | | | |
| Sarah R. Gonzalez | Elementary Parent Member | | X | | |
| Matthew Wester | Elementary Teacher Member | X | | | |
| Vibha Montiero | Secondary Parent Member | | X | | |
| Kimberly Smith | Secondary Teacher Member | X | | | |
| Ricardo Levario-Cruz | Secondary Teacher Member | | X | | |
| Elif Painaik '23 | Student Member | X | | | |
| Kathleen Zimmermann | Executive Director | X | | | |
| Lauren Burdett (cont.) | Director of Operations | | X | | |
| Julie Atchley | Director of Academics | X | | | |
| Kendra Shelton | Director of Finance | X | | | |
| Lauren Benoit | Secondary Principal | X | | | |
| Terry Berkenhoff | Elementary Principal | | X | | |

General Session

2. Approval of Agenda: The Board discussed the agenda for the meeting. [Strike 5b, 5d, 6a.]

Kari made the motion to accept the agenda as amended.

Nina seconded.

The motion passed unanimously.

3. Consent Agenda: The Board discussed and approved the consent agenda items:

- a. Minutes for the May 12, 2022 and MAY 26, 2022 meetings
- b. Student Policy review 400.160-400.170; Addenda 1, 2, 4, 5, 6, 7
- c. Open Government Policy review 500.020-500.040
- d. Committee Reports
- e. Resolution to approve contracts under \$100,000

Kari made the motion to accept the consent agenda.

Matt seconded.

The motion passed unanimously.

4. Public Comment: There was no public comment.

5. New Business:

- a. Discuss and vote on Resolution to Authorize Contracting for Cleaning Services: The Board discussed and voted on the Resolution to Authorize Contracting for Cleaning Services.

Nina made the motion to adopt the resolution as presented.

Matt seconded.

The motion passed unanimously.

- ~~b. Discuss and vote on Resolution to Ratify Single Signature Checks in Excess of \$5,000 Drawn on NYOS' Operating Accounts: The Board discussed and voted on the Resolution to Ratify Single Signature Checks in Excess of \$5,000 Draw on NYOS' Operating Accounts.~~

- c. Discuss and vote on Resolution to Authorize Contracting for Food Vending Services: The Board discussed and voted on the Resolution to Authorize Contracting for Food Vending.

Matt made the motion to adopt the resolution as presented.

Kimberly seconded.

The motion passed unanimously.

- ~~d. Discuss and vote on Student Policy 400.020 regarding Title IX: The Board discussed and voted on Student Policy 400.020, regarding Title IX.~~

- e. Discuss and vote on *Student Code of Conduct*: The Board discussed and voted on the Student Code of Conduct.

JoAnn made the motion to adopt the Student Code of Conduct as presented.

Nina seconded.

The motion passed unanimously.

- f. Discuss establishment of a *Parent Code of Conduct*: The Board discussed the establishment of a Parent Code of Conduct. Kathleen shared issues that occurred this past year regarding inappropriate and aggressive behavior by parents toward each other and toward teachers. Kathleen proposes drafting and adopting a more expanded parent code of conduct as part of school policy, similar to the student code of conduct. Kathleen will convene a committee to discuss and prepare an initial draft.
- g. Discuss results of staff surveys: The Board discussed the results of staff surveys. Kendra Shelton shared the results of the staff survey. Kathleen and Lauren Benoit shared changes already underway to address some areas for growth and improvement.
- h. Discuss CIP end-of-year progress report-Elementary: The Board discussed the CIP end-of-year progress report for Elementary. Sam Gladwell shared the end-of-year progress report for Elementary, explaining goals met and actions already underway and planned for growth and improvement.
- i. Discuss HB3 goals-Elementary: The Board discussed the HB3 goals for Elementary. Sam shared HB3 goals for Elementary, including goals met and goals we are still working toward.
- j. Discuss public health status: The Board discussed the current public health status. Kathleen shared the current community level is medium. There were 19 positive COVID cases last week, and 10 positive COVID cases this week. We still offer COVID testing on campus and plan to continue offering it.
- k. ED Update: Kathleen shared an update about testifying related to HB 4545 implementation—she provided written testimony. Kathleen also shared an update regarding summer priorities and recent NYOS events, including JagFest and graduation. We received the food services review from the Texas Department of Agriculture, following the on-campus visit by TDA in March, and are compiling information requested by TDA in response to the review.

6. Committee Business

- ~~a. Committee Preferences SY 22-23.~~

- b. Academic Oversight Committee

- i. Discuss 3-yr STAAR Comparison US History, English 2. Matt presented the dashboard highlights for US History and English II 2021 STAAR achievement data.
 - ii. Discuss preliminary STAAR '22 results. Julie shared preliminary '22 STAAR results, compared with '21 results. We experienced significant improvement in almost every grade level.
- c. Financial Oversight Committee
- i. Discuss Data Dashboard. Nina presented the financial oversight dashboard with the following information:
 - 1. Current enrollment: 1443
 - 2. May Attendance rate: 94.21%
 - 3. Cash on hand, as of May 2022: 110 days
 - ii. Discuss and vote on initial budget FY 23: The Board discussed and voted on the initial budget for FY23. Kathleen presented the initial operating budget for FY23.

Matt made the motion to accept the initial budget as presented.
Nina seconded.
The motion passed unanimously.

- d. Compensation Committee
- i. Historical Background. David shared historical background related to teacher compensation over the past several years compared to neighboring districts (average salary per student). Kathleen announced we will be able to provide a \$1,500 retention bonus to staff this summer. The bonus will be reflected in the final FY22 budget, to be approved at the June 28 Board meeting.
- e. Committee Announcements - David discussed the corrected board meeting calendar for School Year 2022-23.

7. Closing

- a. The Board discussed items for the agenda for the June 28, 2022 meeting, including the final FY22 budget and committee assignments. At the July meeting, we will seat new members, review the Secondary CIP end of year results, review the initial STAAR 2022 results, review the draft parent code of conduct, and review annual trends on enrollment.
- b. Adjournment

Nina made the motion to adjourn the meeting.
Matt seconded.
The motion passed unanimously.

The meeting was adjourned at 8:04 p.m.

Certification:

These minutes represent a true and accurate account of the regular Board Meeting of NYOS Charter School held on June 9, 2022.

Kari Honea on behalf of Kim Cavett
Secretary